**P.S. 748: The Brooklyn School for Global Scholars**

**PTA Meeting**

**December 7, 2023 (10:00AM EST-Virtual)**

**I. Call to Order**

* Meeting called to order by Sana Obeid at approximately 10:00 AM

**II. Attendance: *See* Sign In Sheets**

**III. Officer’s Reports**

1. **President ‘s Report (by Sana Obeid)**
2. **Gratitude**

Thank you families for your continued support.

1. **Fall Boutique UpdateFall Boutique was a success.**

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1. **Winter Boutique (Two Day Sale) December 13th & December 14th**

The Winter Boutique is coming up- December 13th & December 14th.

For December 13th, parents are invited to come in to shop with their

children during their scheduled class shopping times. A schedule will be

included on the back of the Winter Boutique flyer. Please refer to the flyer

to see what time your child’s class will be shopping.

We are looking for volunteers for this fundraiser. There is a QR code on the flyer that is going out that you can scan if you are interested in volunteering.

1. **Treasurer’s Report (by Eve Chan)**
2. **Account Balance**

Starting Balance: $ 25,769.89

Ending Balance: $ 25,926.19

Fall Boutique Sale (Proceeds): $659.00

1. **Motion**

Motion to Approve $150.00 from the Budget for tea light candles for Climate Action -Lights Out Pajama Day on Friday December 8th

Motion seconded by S. Obeid and W. Taik -Motion approved

**IV. Principal’s Report (by Ms. Annio and Ms. Guido)**

1. **Annual Town Safety Meeting**
2. **Building Response Team (“BRT”)**

Ms. Guido is the BRT Leader. There is a team put in place. BRT comes into action when the school does evacuation drills, lock down drills and other safety drills. BRT receives training twice a year and goes over protocols on what to do.

* 1. **Evacuation Drill**

An “Evacuation” is what we would normally call fire drills, but we

 would evacuate for other reasons as well (i.e. animal gets into the

 building).

Everyone has to go across the street from the building. Ms. DiVirgilio

 and Ms. Salerno goes around to make sure all the teachers have all

 their students. Teachers hold up cards (green/red) cards hold up to

 show/signify whether they have everyone from their class.

 There are also hallway sweepers who “sweep” the buildings to ensure that everyone is out oft he building.

 In the case of an evacuation and it is not safe to go back to the

 building, there are assigned sites (areas) to report to. Those sites are

 not shared.

 **b. Shelter In**

A “Shelter In” means there is something going on outside the building

 and all doors are locked. BRT gets activated and everyone checks that

 the doors are locked. We have someone stand by each of the doors to

 make sure no one gets in or out.

 **c. Lock Down**

 A “Lock Down” is when there is danger inside the building. During a

 Lock Down Students move from their desk and go to a side of a room,

 where if someone was to look into the classroom, they would not be

 able to see anyone in the classroom. No one is allowed to use

 cellphones during this time.

 **d. Missing Child Protocol**

There are alarms on the doors. If an alarm goes off/child runs off, a

 trained BRT comes into action. and safety authorities are called.

1. **Safer Access Initiative**

All doors will be locked during the school day. There is a panel (doorbell camera) that has been installed by the main entrance. When you (visitor) rings the doorbell, your face will appear on a screen inside and you will be required to present a proper identification to the school safety agent.

1. **Report Cards**

Report cards went out on December 6th. It is a little different this year

 because parent teacher conferences were before report cards were distributed but if you have any questions or concerns related to your child’s

 report card, please reach out to your child’s teacher via Remind.

1. **HMH Into-Reading**

 HMH is the new program entire District has adopted. There are workshops Monday morning at 8am to engage families about what new program looks like, the expectations, and resources available on the HMH platform.

1. **Attendance Initiatives**

District and School would like to encourage good attendance. However, if your child is sick, please do not send your child to school. When they are not sick, we want to make sure we are encouraging daily attendance when children are healthy and well, so we are encouraging a healthy competition to boost attendance. While isolated incidents of absences may not seem a lot, there is a cumulative impact when you a child misses many lessons.

 To encourage good attendance, every month the School will be recognizing one class with the best attendance and that class will be treated to an ice cream treat. We will also be highlighting every class on the grade that has highest percentage each month. Students who have 100% attendance

 they will be invited to pick from the treasure chest to pick fun prizes and novelties.

**Next Meeting: January 4, 2024 (6pm)**

**Meeting Adjourned at approximately: 10:50am**

**Minutes by: Winsome Taik**